

# Alaska Alternate Assessment Annual Mentor Training

**BP Energy Center, 900 East Benson, Anchorage, AK  
October 25-26, 2010---8:30-4:30**

## Trainers:

Aran Felix, Alternate Assessment Program Manager, Alaska Department of Education  
Kim Sherman, Project Manager for Alaska Alternate Assessment, Dillard Research Associates  
Kristine Gaffaney, Education Program Assistant, Alaska Department of Education  
Padmaja P. Sarathy, Trainer, Infinite Possibilities Educational Consultants

## Goals of this training:

- 1) All mentors should be knowledgeable and comfortable with all Alternate Assessment training materials.
- 2) Using eligibility criteria correctly to guide placement in the Alternate Assessment
- 3) Appropriate accommodations for instruction and alternate assessment
- 4) Training Protégés: Developing strategies to determine if protégés administer alternate assessments that maintain fidelity to administration and scoring rules and accurately reflect student scores
- 5) Learning to provide improved access to the general education curriculum.

*Monday, October 25, 2010*

Time	Topic
8:00-8:30	<b>Registration and Check-In</b> BP Center provides coffee/tea
8:30-8:40	<b>Housekeeping</b> <ul style="list-style-type: none"> <li>BP Center safety announcement</li> <li>Turn cell phones off, or to vibrate</li> <li>Introduce facilitators, guests</li> </ul>
8:40-9:00	<b>Icebreaker and Introductions</b>
9:00-9:15	<b>Overview of 2 days</b> <ul style="list-style-type: none"> <li>Review Goals</li> <li>Overview of Agenda, Handouts, format of both days</li> <li>APU credit</li> <li>Evaluations</li> <li>Questions: Using the Parking Lot</li> </ul>
9:15-9:45	<b>2010-2011 Updates, Changes, New Issues</b> Recruiting for Bias and Content Review
10:00-10:15	<b>Break</b>
10:15-10:45	<b>Eligibility Criteria – Who qualifies for Alternate Assessments?</b> <ul style="list-style-type: none"> <li>Disability code issues</li> <li>Is the AA the Appropriate or Not Appropriate test and why?</li> </ul>
10:45-12:15	<b>Mentor Responsibilities: Training Protégés - (New and Returning)</b> <ul style="list-style-type: none"> <li>Final steps in Becoming a Mentor in 2010-2011 (returning and new)</li> <li>Importance of standardization</li> <li>Review of Using AA Online System and Focused Training on Problem Areas</li> <li>Administration rules and procedures</li> <li>Teaching Correct Letter and Correct Word Sequences, issues and examples</li> </ul>

	<ul style="list-style-type: none"> <li>• Scoring while administering, using scoring protocols correctly</li> <li>• Allowable Accommodations</li> <li>• Ways of conducting training of district staff, different sites/distance issues</li> <li>• Determining refreshers tasks or full training?</li> <li>• Using the Supporting documents (updated pages)</li> <li>• Value of Practice tests and practice tests issues</li> <li>• Review the protégé's scoring protocols (examples and issues)</li> <li>• Changing status in online system (Mentor job) and retrieving certificates online</li> <li>• Help desk: Getting help, reporting errors</li> </ul>
12:15-1:30	<b>Lunch</b> on your own. The room will remain open and someone will be in the room, so you may leave your materials (except purses) and remain here to work. May work on Implementation Plans in room.
1:30-2:15	<b>Focus Group</b> <ul style="list-style-type: none"> <li>• Using Online Reports under Administration Tab</li> <li>• Using file specs for reports</li> <li>• Explaining Official Student Reports to Parents</li> </ul>
2:15-2:45	<b>Web Walk and FAQs</b> – EED AA, EED other resources, DRA reporting, AA, ASD, NAAC, NCEO, CCSSO-ASES, DIASA, DRA Web Reporting, DRC Web Reporting
2:45-3:00	<b>Break</b>
3:00-4:00	<ul style="list-style-type: none"> <li>• <b>Socratic Seminar</b> –<i>Rethinking Assumptions about Alternate Assessment based on Alternate Achievement Standards</i></li> </ul>
4:15-4:30	<b>Wrap-Up</b> , Questions, Turn in Evaluations, Test Security Agreements, Implementation Plans, APU course registrations
4:30	<b>Dismissal</b>

*Tuesday, October 26, 2010*

<b>Time</b>	<b>Topic</b>
8:00-8:30	Registration and Check-In BP Center provides coffee/tea
8:30-8:40	<b>Overview of the day</b> Introduce Padmaja Sarathy
8:45-10:30	<b>Welcome remarks and Introduction to</b> Access to the General Education Curriculum for Students with Significant Disabilities: Techniques and Technology for session and other training tools <ul style="list-style-type: none"> <li>• Rationale for aligning access to general curriculum and alternate assessment</li> <li>• Transforming instruction using a structured process: 'Lesson Frameworks'</li> <li>• Components of 'Lesson Frameworks': <ul style="list-style-type: none"> <li>✓ Employing Universal Design for Learning (UDL) principles</li> <li>✓ Adapting and adjusting the content, delivery and student response</li> </ul> </li> </ul>
10:30-10:45	<b>Break</b>
10:45-12:00	<ul style="list-style-type: none"> <li>• Identifying tools and technology to support learners</li> <li>• Academic activities aligned to alternate assessment</li> <li>• Reading, Writing and Communication activities with student case examples</li> <li>• Math Activities with student case examples</li> </ul>
11:50-1:00	<b>Lunch</b> on your own. The room will remain open and someone will be in the room, so you may leave your materials (except purses) and remain here to work.
1:00-3:00	<ul style="list-style-type: none"> <li>• Science activities with student case examples</li> <li>• Social Studies curriculum activities with student case examples</li> <li>• Designing a 'Lesson Framework': Practice Activities</li> </ul>
3:00-3:15	<b>Break</b>
3:15-4:30	<ul style="list-style-type: none"> <li>• Using progress monitoring tools-Data Probes</li> <li>• Program 'Critical Elements' Checklists and tools</li> <li>• Additional resources</li> <li>• Qs and As and closing remarks</li> </ul>
4:30-4:45	<b>Wrap Up</b> , Questions, Evaluations, Dismissal, Distribute Mentor Certificates, To-Dos, Pick up Evaluations